

PRE-REGISTRATION AND ADMISSIONS GUIDE

FOR THE 2026/2027 ACADEMIC YEAR



Introduction

As every year, the University of Salamanca's Servicio de Colegios, Residencias y Comedores is launching the admissions process for new residents for the coming 2026/2027 academic year. This guide provides detailed and specific information with the aim of simplifying the steps to be followed, so that the various tasks and procedures involved in the pre-registration and admission process at the University of Salamanca can be carried out as smoothly as possible.

I. Deadlines

Online pre-registration will take place via the CYRUS Platform (<https://cyrus.usal.es/>) from 8 April 2026. Initially, students will register on the platform by providing their personal details, and their preferred Colegios Mayores or Residences and room types. Once your final PAU results are available, you must upload them to the application to continue with the pre-registration process. Information on pre-enrolment at public universities in Castile and León will also be upload. When USAL publishes its list of admitted students, those interested will upload their enrollment document to the application. In exceptional cases, and only if you have been admitted but do not yet have your enrolment document, you may upload a sworn statement in place of the enrolment document. Once this has been done, your pre-registration will be considered complete and you will be eligible for the allocation of places. This process will be ongoing and uninterrupted, ending only when the Colegios Mayores and Residencias Universitarias are full.

From 10 July, those admitted to Colegios Mayores and Residencias will be notified via the CyRUS application. The ranking of candidates admitted to the University will be based on their university entrance exam marks. This will be the basic criterion for the allocation of places. Once places have been provisionally allocated, the process of confirming the place will begin, with one working day allowed for uploading to the app the accommodation contract, proof of bank account ownership, proof of payment of the deposit and, where applicable, the medical report on food allergies and intolerances. The Servicio de Colegios, Residencias y Comedores will keep on offering the vacancies to interested students in accordance with the criteria mentioned above. As mentioned in the previous paragraph, the pre-registration and allocation process will continue uninterrupted until all places have been allocated.

The admissions procedure for new students for the 2026/2027 academic year will follow the schedule set out below, as established by the Resolution of the Director of the University's Servicio de Colegios, Residencias y Comedores dated 26 March 2026:

Dates*	Procedure
08-04-2026	Start of the pre-registration process for those interested
17-06-2026	Publication of results from the first round of the PAU in Castilla y León. Those interested must upload their results and their university pre-registration details to the application from that date onwards
09-07-2026	Publication of the first list of successful applicants for undergraduate programmes at USAL and upload of supporting documents by successful applicants via CyRUS
10-07-2026	Beginning of the allocation process of places in Colegios Mayores y Residencias; families are given one working day to upload the necessary documentation to confirm their places. Once this period has elapsed, any remaining places are offered to the next candidates on the waiting list on an ongoing basis.
20-07-2026	Publication of the second list of successful applicants for undergraduate programmes at USAL and upload of supporting documents by successful applicants
24-07-2026	Publication of the third list of successful applicants for undergraduate programmes at USAL and upload of supporting documents by successful applicants

*Estas fechas podrían sufrir alteraciones por el calendario de matrícula de la Universidad de Salamanca.

II. Guidance on how the CYRUS Platform works

Applications for admission to the three Colegios Mayores at the University of Salamanca (C.M. San Bartolomé, C.M. Fray Luis de León and C.M. Oviedo) must be submitted online via the CYRUS platform, where you can also apply for accommodation at the Hernán Cortés and Colegio de Cuenca Residencias Universitarias.

On the platform, applicants can create a username and password to use for creating, amending or deleting their application. You may use any email address.

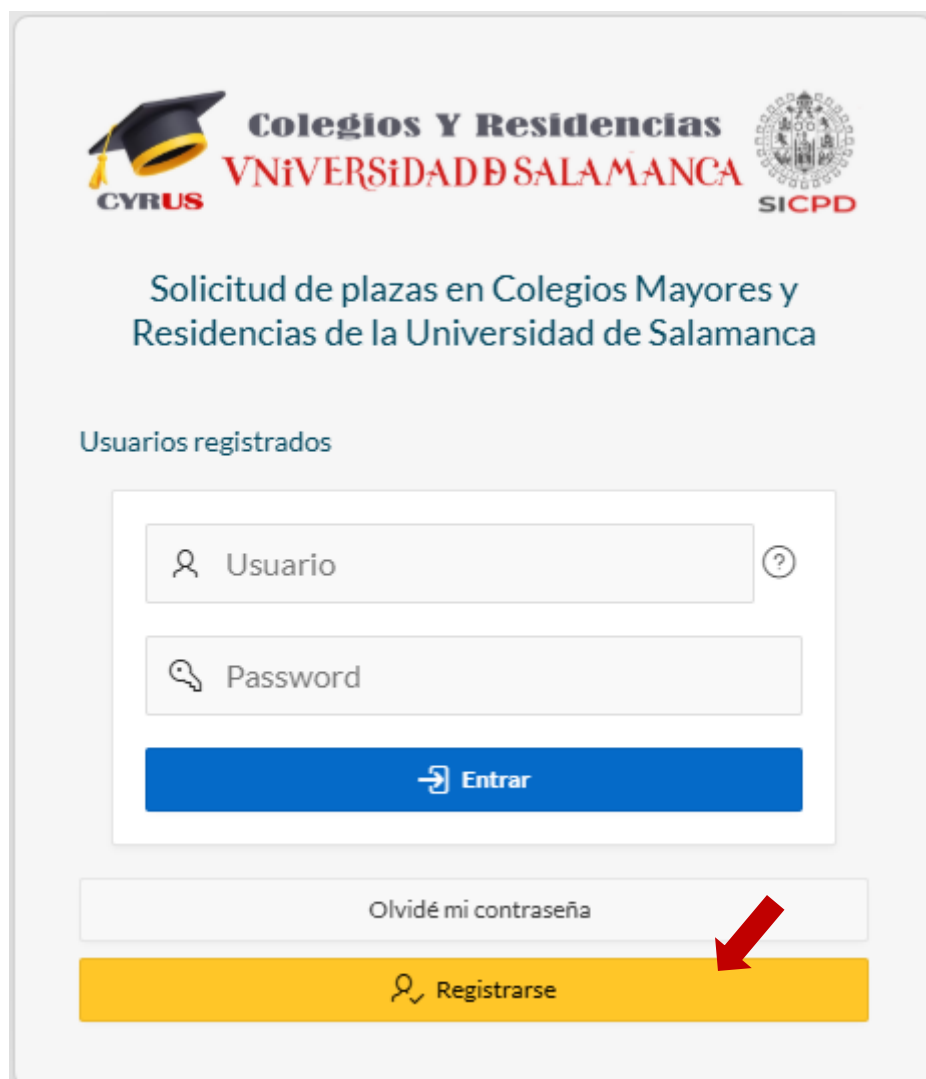
Should you encounter any issues during this process, please contact the University's Servicio de Colegios, Residencias y Comedores (colegios@usal.es).

Below is relevant information regarding each of the procedures that can be carried out via the digital platform:

1. User registration in the app

On the website <https://cyrus.usal.es/> you need to follow these steps:

(a) Click on "Registrarse"



The screenshot shows the login and registration interface of the Cyrus system. At the top, there are logos for 'CYRUS' (a graduation cap), 'Colegios Y Residencias VNiVERSiDAD D SALAMANCA', and 'SiCPD' (the University of Salamanca seal). The main heading is 'Solicitud de plazas en Colegios Mayores y Residencias de la Universidad de Salamanca'. Below this, the section 'Usuarios registrados' contains a login form with fields for 'Usuario' and 'Password', an 'Entrar' button, and a link for 'Olvidé mi contraseña'. At the bottom, there is a prominent yellow 'Registrarse' button, which is highlighted by a red arrow.

(b) Personal data form. All fields must be completed. If a field does not apply (for example, **an international student does not have a middle name**), the field must still be filled in with something, even if it is just a full stop.



Colegios Y Residencias
VNiVERSiDAD D SALAMANCA

SICPD

Registro de alumnos en la aplicación

Email

Confirmar Email

Teléfono

Domicilio

Nombre

Primer apellido

Segundo apellido

(c) Once your registration request has been submitted, you will receive your login password at the email address provided. The email will not be sent immediately, so it may take a few minutes

- (d) When you log in to the app using those login details (email and password), a screen like this will appear, where the missing information is highlighted in red as 'Pendiente' (Pending).

VNIVERSIDAD D SALAMANCA
CyRUS - Colegios y Residencias de la USAL

Datos necesarios que debe cumplimentar en su solicitud:
Hay datos pendientes de introducir.

Estado de la validación de su solicitud por los C.M. o R.U.:
Pendiente datos personales, tutor, alojamientos y características.
Pendiente documentación y calificación de acceso.
Pendiente matrícula o declaración responsable.

Datos personales

Pendiente
 Pendiente validación C.M. o R.U.

Tutor legal/responsable

Pendiente
 Pendiente validación C.M. o R.U.

Preferencias de alojamiento

Pendiente
 Pendiente validación C.M. o R.U.

Características de la estancia

Pendiente
 Pendiente validación C.M. o R.U.

Documentación

Pendiente
 Pendiente validación C.M. o R.U.

Calificación de acceso

Pendiente
 Pendiente validación C.M. o R.U.

Matrícula o declaración responsable

Pendiente
 Pendiente validación C.M. o R.U.

(e) The remaining details must be completed. First, the remaining key personal details: 1) (*Datos personales*) you must upload a copy of your National Identity Card, **passport or foreign identity document (text in yellow is specifically intended for international students)**; 2) details of the legal guardian/responsible person (*Tutor legal/responsable*) (if there are two guardians, only one set of details should be provided, at the user's discretion; **if the student is international and has no guardian, the student's details should be repeated; these fields cannot be left blank**); 3) accommodation preferences (*Preferencias de alojamiento*) (**it is very important that you only select the options in which you are genuinely interested. If you are allocated a place in one option and do not confirm it, you will be deemed to have declined all other options**); and 4) the details of the stay (*Características de la estancia*): full academic year, first or second semester, and full board (for the whole month) or reduced board (20 breakfasts, 20 lunches and 20 dinners).

Datos personales



Compruebe y corrija si es necesario sus datos personales.

Nombre	Primer apellido	Segundo apellido
DNI o Pasaporte	Fecha de nacimiento	Nacionalidad Español
Domicilio	Teléfono	
Fotocopia del NIF/NIE/Pasaporte: *		
Seleccionar Archivo		
Volver		Guardar cambios

Tutor legal / Responsable



Compruebe y corrija si es necesario los datos del tutor legal.

Nombre y apellidos		
Domicilio		
Teléfono de contacto	Email	
Volver		Guardar cambios

Preferencias de alojamiento



- Consigne los alojamientos por orden de preferencia en el cuadro de la derecha y recuerde marcar únicamente las opciones en las que esté realmente interesado.
- Tanto si NO OBTIENE plaza en ninguna de sus opciones elegidas, como si obtiene plaza en la que NO ES SU OPCIÓN PREFERIDA, entrará automáticamente en una lista de espera para poder obtener plaza, o mejorar la que tiene asignada, respectivamente.

Coloque por orden sus preferencias en el cuadro de la derecha

C.M. de Oviedo (Doble)
C.M. de Oviedo (Individual)
C.M. Fray Luis de León (Doble)
C.M. Fray Luis de León (Individual baño c
C.M. Fray Luis de León (Individual)
C.M. San Bartolomé

Volver

AVISO IMPORTANTE



Seleccione solo las opciones en las que
REALMENTE ESTÉ INTERESADO.

Si se le asigna una plaza en cualquiera de
las opciones que ha marcado y renuncia a
ella, no podrá optar a ninguna otra plaza.

Aceptar

Guardar selección

Características de la estancia



Seleccione la duración de la estancia solicitada, el régimen de alojamiento y si desea borrarse de la lista de cambios de Colegio Mayor o Residencia Universitaria.

Existe una lista de espera para que aquellos solicitantes, que habiendo formalizado su reserva en el C.M. o R.U. que le ha correspondido, puedan cambiarse de centro en el caso de que queden plazas libres, siempre que sea en uno que ocupe un lugar superior dentro de sus preferencias.

En cualquier momento puede abandonar esta lista eligiendo 'SI' en la opción de salir de la lista de espera, pero si no se sale de la lista y se le asigna una nueva plaza, el cambio será obligatorio. Los solicitantes que ya tengan plaza en la primera opción de su lista de preferencias, quedan automáticamente excluidos de esta lista.

¿Desea SALIR de la lista de espera?*

☐ SI ☒ NO

Debe indicar si su solicitud es para el curso completo o un cuatrimestre específico y el tipo de pensión que desea.

¿Cuál es su deseo de estancia en el C.M. o R.U.?*

☒ Curso completo ☐ Primer cuatrimestre ☐ Segundo cuatrimestre

Seleccione el tipo de pensión *

☒ Pensión completa ☐ Pensión atenuada

Volver

Guardar cambios

- (f) Second, once your entrance exam results, university pre-enrolment details and PAU transcript are available.

If you are an international student, under “Entrance exam transcript (EBAU), university transcript or similar” (*Certificado de notas de acceso...*), you must upload a document confirming the accuracy of the mark you will enter later. Under “University study document for the coming academic year...” (*Documento de estudios universitarios...*), you must upload a document proving that you have been admitted to the University of Salamanca to undertake an exchange programme in the 2026–2027 academic year.

Documentación



Adjunte el certificado de notas y el certificado de preinscripción.
Si ha adjuntado un fichero equivocado, simplemente sustitúyalo en el apartado correspondiente y guarde los cambios.

Certificado de notas de acceso (EBAU, expediente universitario o similar)

Seleccionar Archivo 

Documento de estudios universitarios del próximo curso (preinscripción en la universidad, admisión, documento de intercambio o similar)

Seleccionar Archivo 

 Volver
  Adjuntar documentación

If you are an international student and therefore do not gain entry to the university via the PAU (University Entrance Exam), in the ‘Entry Grades’ (*Calificación de acceso*) section you should enter either your university entrance mark from your home country or your marks from the previous academic year, whichever is more favourable to you. If your country’s grading system is not on a scale of 0 to 10 as in Spain, there are conversion tables you can use to convert your mark to a 0 to 10 scale with three decimal places. Your mark is the criterion used to allocate places, so it is very important that this field is completed correctly.

Calificación de acceso



Consigne su Calificación de acceso al Sistema Universitario Español (en el caso de nuevos estudiantes) o la media de su expediente (en el caso de quienes continúan estudios o ya han cursado estudios universitarios), con hasta 3 decimales y como separador decimal utilice la coma.

Calificación obtenida 

 Volver
  Guardar Cambios

- (g) Third, once the university has published the list of students admitted to the degree programmes, if you have been admitted, you must attach your enrolment confirmation or a sworn statement confirming that you intend to enrol (*Matrícula o declaración responsable*). If you have not been admitted, you must wait for the university to publish the next list of admitted students.

If you are an international student and have already been admitted to USAL, you must upload the document from your university or from USAL confirming that you have been admitted to the university.

Matrícula o declaración responsable



Adjunte copia de la matrícula o declaración responsable de matriculación.
Si ha adjuntado un fichero equivocado, simplemente sustitúyalo en el apartado correspondiente y guarde los cambios.

Copia de la matrícula o declaración responsable

Seleccionar Archivo

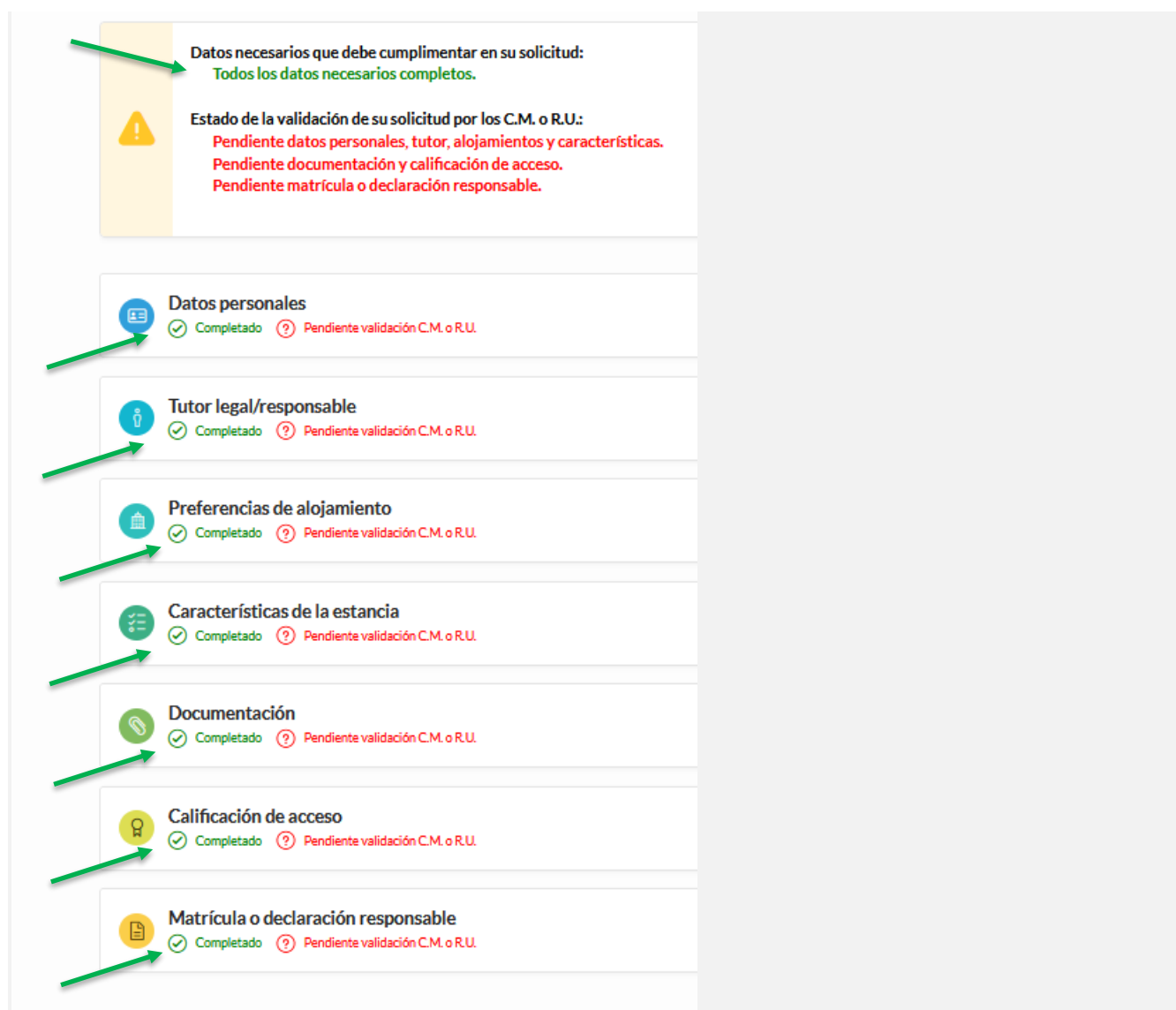
Volver

Adjuntar documentación

For your application to be valid, it must be fully completed and accompanied by the correct official documentation.



As the documentation for the above points is added to the application, the red labels marked 'Pending' (*Pendiente*) will change to green and read 'Completed' (*Completado*).



Datos necesarios que debe cumplimentar en su solicitud:
Todos los datos necesarios completos.

Estado de la validación de su solicitud por los C.M. o R.U.:
Pendiente datos personales, tutor, alojamientos y características.
Pendiente documentación y calificación de acceso.
Pendiente matrícula o declaración responsable.

Datos personales
✓ Completado ? Pendiente validación C.M. o R.U.

Tutor legal/responsable
✓ Completado ? Pendiente validación C.M. o R.U.

Preferencias de alojamiento
✓ Completado ? Pendiente validación C.M. o R.U.

Características de la estancia
✓ Completado ? Pendiente validación C.M. o R.U.

Documentación
✓ Completado ? Pendiente validación C.M. o R.U.

Calificación de acceso
✓ Completado ? Pendiente validación C.M. o R.U.

Matrícula o declaración responsable
✓ Completado ? Pendiente validación C.M. o R.U.

Frequently Asked Questions

What mark should I give?

For Spanish students entering the University for the first time, the university entrance mark is calculated as follows: the average mark from the Bachillerato and the average mark from the general phase of the PAU, weighted at 60% and 40% respectively. This is a mark out of 10, excluding specific subjects, which is stated on the PAU results certificate.

If you do not gain entry to university via the PAU, you must provide the average mark from your previous qualification. If you are continuing your university studies, you should provide either the mark from the previous academic year or the PAU mark, whichever is more favourable to you.

If you are an international student, you should provide either the mark from the previous academic year or the average mark on your pregraduate studies, whichever is more favourable to you.

What do the school preference order and room type entail?

The order of preference works in the same way as for choosing undergraduate programmes when you enter University of Salamanca. Places will be allocated based on admission scores until all available places are filled. Each student will be allocated the best available option (according to their order of preference).

If a student is not admitted to their first choice, they will be placed on the waiting list for that CM or RU.

For example, if you have listed four accommodation options and have been admitted to your third choice, you will be placed on the waiting list for your first and second choices. You will not be placed on the waiting list for your fourth choice, as you have already been admitted to your third choice. However, if you are not admitted to any of your options, you will be placed on the waiting lists for all of them.

It is very important that your preferences are genuine, and that you only select the options that genuinely interest you. as if you are offered your second choice and do not accept the place, you will no longer be on the waiting list for your first choice and you would be excluded from the admissions process.

2. Review of applications by the Colegios Mayores and Residences

Your application will be reviewed and validated by the Colegio Mayor or Residence you have listed as your first choice. The validation process consists of three stages, corresponding to the three steps mentioned above: 1) personal details, tutor, accommodation preference and details of your stay; 2) supporting documentation and entrance exam results; and 3) admission at the University and enrolment or a sworn statement of enrolment.

As the University Hall of Residence or University Accommodation validates each of these steps, the status will change from 'Pending validation by CM or RU' (*Pendiente validación C.M. o R.U.*) in red to 'Validated by CM or RU' (*Validado por C.M. o R.U.*) in green.

Datos necesarios que debe cumplimentar en su solicitud:
Todos los datos necesarios completos.

Estado de la validación de su solicitud por los C.M. o R.U.:
Validados datos personales, tutor, alojamientos y características.
Validada la documentación y calificación de acceso.
Pendiente matrícula o declaración responsable.

	Datos personales ✓ Completado ✓ Validado por C.M. o R.U.
	Tutor legal/responsable ✓ Completado ✓ Validado por C.M. o R.U.
	Preferencias de alojamiento ✓ Completado ✓ Validado por C.M. o R.U.
	Características de la estancia ✓ Completado ✓ Validado por C.M. o R.U.
	Documentación ✓ Completado ✓ Validado por C.M. o R.U.
	Calificación de acceso ✓ Completado ✓ Validado por C.M. o R.U.
	Matrícula o declaración responsable ✓ Completado ? Pendiente validación C.M. o R.U.

Once all the fields have been validated, the following text will appear:

Su solicitud está completa, validada por los C.M. y R.U. y registrada correctamente para participar en los procesos de asignación de plazas.

and you will be able to see a summary of the data provided:



Colegios Y Residencias
VNIVERSIDAD DE SALAMANCA



Datos de la solicitud

Datos personales

Nombre y apellidos:

DNI o Pasaporte:

Domicilio:

Teléfono:

Fecha de nacimiento:

Nacionalidad:

Español

Calificación:

8,772

Datos del tutor legal/responsable

Nombre:

Domicilio:

Teléfono:

Email:

Orden de preferencia de colegios y residencias:

Opción 1:

C.M. de Oviedo (Individual)

Opción 2:

C.M. San Bartolomé

Opción 3:

C.M. Fray Luis de León (Individual)

Características de la estancia:

Tipo de pensión:

PeNsión completa

Duración de la estancia:

Curso completo

Lista de espera activa:

SI

Documentación adjuntada:

Fotocopia NIF/NIE/Pasaporte:

Documento de prueba.pdf

Certificado de notas:

Documento de prueba.pdf

Preinscripción en universidad:

Documento de prueba.pdf

Matrícula o declaración responsable:

Documento de prueba.pdf

3. Admitted candidates

Once applications have been validated, places will be allocated in order of preference, taking into account the entry grade provided and verified.

It is expected that on 10 July (the day after the publication of the first list of admitted students by the USAL), an email will be sent to admitted students, indicating the option allocated to them. These places will have been allocated based on availability at each centre, the entry mark for the Spanish University System provided by each applicant (from highest to lowest) and in accordance with the preferences indicated on the application.

At this stage, there are two possible scenarios:

Not having been accepted onto any of your chosen courses:

At the moment, you won't be able to secure your place. Based on our experience from previous years, we'd advise you that there's a lot of movement on the waiting lists. Last year, at the end of the process, places remained available for singles and doubles at the Colegio de Oviedo and for doubles at the Colegio Fray Luis and Hernán Cortés Residence. We therefore recommend that you stay on the waiting list; based on last year's experience, we were able to offer a place to virtually everyone who took part in the process.

You have been accepted onto one of your chosen courses:

If you have been accepted, this screen will appear:

Solicitud admitida en C.M. San Bartolomé

Adjunte la documentación necesaria para formalizar su reserva de plaza.

Documentación adjunta

Pendiente

Lista cambio de Colegio Mayor o Residencia

Activada. Si ya NO desea cambiar de C.M. o R.U. desactive esta opción.

You will need to confirm your place by uploading the following documents to the platform:

- Proof of ownership of the bank account from which the monthly payments will be debited
- A copy of the deposit payment
- Where applicable, an official medical certificate listing any food allergies or intolerances (this is optional, only for those with allergies or intolerances)
- Signed accommodation contract

Clicking on 'Attached documentation' (*Documentación adjunta*) will open the following screen, where you must upload the documents listed above.

Reserva de plaza

Adjunte y/o sustituya los siguientes documentos para completar su reserva de plaza.

Certificado de titularidad de la cuenta bancaria de domiciliación

Seleccionar Archivo

Copia del ingreso de la fianza

Seleccionar Archivo

*Opcional: certificado médico de alergias/intolerancias alimentarias

Seleccionar Archivo

Contrato de alojamiento (Puede descargarse el modelo en cada una de la páginas web del CM o RU)

Seleccionar Archivo

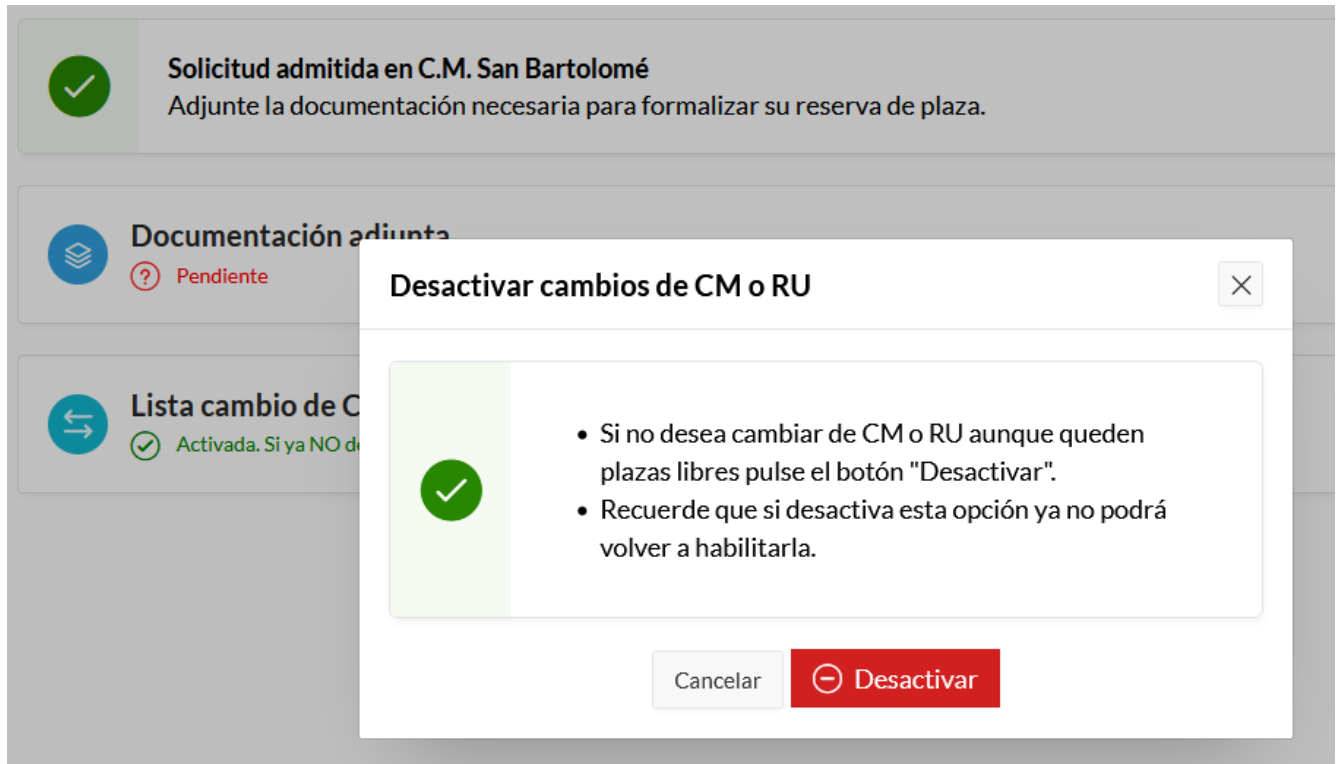
Volver

Adjuntar documentación

If you have any queries at this stage, please contact the Colegio Mayor to which you have been admitted directly.

Please remember that, even though you have not been admitted to your first-choice hall, you still have the option of joining that hall. To do so, you must:

- (1) Confirm your place at the Colegio Mayor or Residencia Universitaria to which you have been allocated.
- (2) Keep the 'Activate change of CM or RU' (*Activar cambio de CM o RU*) button enabled. This button is enabled by default, so if you wish to retain the option to switch to a better choice, you do not need to do anything. If you wish to change it, this screen will appear:



For further information, please ask:

Servicio de Colegios, Residencias y Comedores: colegios@usal.es

Colegio Mayor Fray Luis de León: (34) 923 12 81 00 frayluisdeleon@usal.es

Colegio Mayor de Oviedo: (34) 923 12 60 00 info.cmo@usal.es

Colegio Mayor San Bartolomé: (34) 923 28 50 00 dirsanbartolome@usal.es

Residencia Universitaria Hernán Cortés: (34) 923 61 04 00 hernancortes@resa.es

Residencia Universitaria Colegio de Cuenca: (34) 923 01 20 00 cuenca@resa.es